

Using Total Online Proofing to Correct your Proofs

GETTING STARTED

Total Online Proofing (TOP) is an Internet-enabled tool that speeds publication by allowing you to enter your corrections directly into the text of your manuscript.

CORRECTING MY PAPER: CHECKLIST

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1. Getting Started

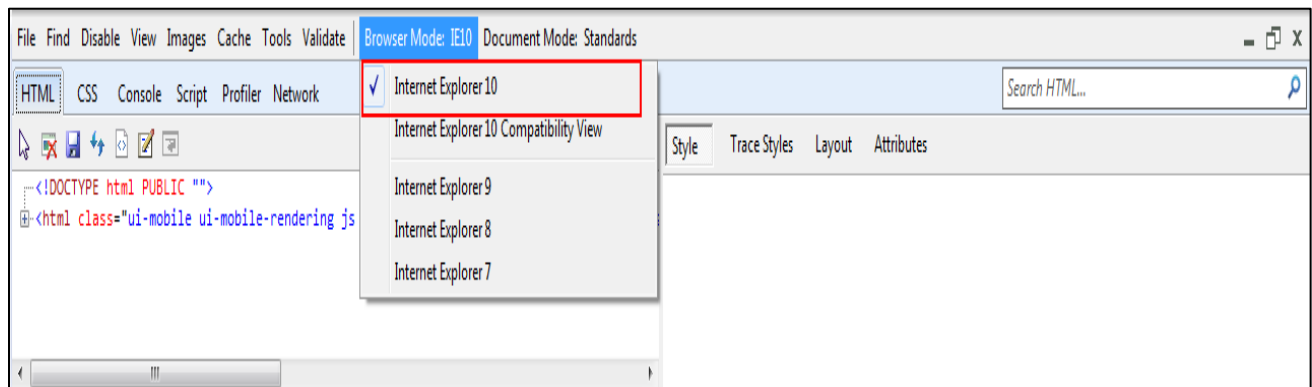
PXE4 is a web-based tool that comes with a specific 'URL' or 'Web Address', which is supposed to enter into the compatible web-browser to Login PXE4.

2. Supporting Browsers

- ✓ Internet Explorer 9.0, 10.0 and 11.0 - Windows; compatibility view is not supported
- ✓ Firefox 53 to 57 - Windows and Mac OS
- ✓ Chrome 61 to 65 - Windows and Mac OS
- ✓ Safari 10 to 11 - Mac OS

TOP is a web-enabled tool that requires uninterrupted Internet connection. Therefore, make sure there is no flaw in the same. Following can also be the reasons that cause trouble:

- You should check whether IE10 OR IE11 is in compatibility mode or not, as TOP is not compatible with following view modes:
 - Internet Explorer and 9.0 , 10.0 and 11.0with compatibility view



Press F12 from your keyboard to open the Developer Tools window in Internet Explorer, you will see checked '**Compatibility View**' option. Uncheck it by clicking on it that will change the 'Compatibility View' mode to 'Internet Explorer 10' view mode.

3. Log in to TOP

The web address of the tool is **provided in the email sent when your proof is ready to be corrected.**

A Login ID and Password is assigned to each user. This login information will be sent to you by email when your article is ready to be corrected. Enter your login details, then click on the submit button to access the tool:

Welcome to PXE
PXE Lets you edit your work online and keep track of changes in remote database.

Sign in to PXE

User ID

Password

[Forgot password](#)

Advantages of PXE:
PXE – Aptara’s web-based authoring and content processing tool, it allows for seamless collaboration between subject matter experts (SMEs), reviewers and content professionals across the production workflow – with no installation or downloads required. It enables the creation of structured content in an easy to use word like publishing environment. Users can format text using styles, and templates that are available to build tables, insert figures and manage references.
In case of any difficulty, please contact via US Toll Free: 1.800.767.1518 x 2035 or email to: aptarahelpdesk@aptaracorp.com

Notes:
PXE supports the following browsers:
• Internet Explorer 8.0 and 9.0 – Windows
• Firefox 8.0 to 16 – Windows and Mac OS
• Safari 5 – Windows and Mac OS
• Chrome 18.0 – Windows
Internet Explorer 8 with compatibility view is not supported
Pop-up windows should be enabled

aptara PXE 4.0.0.12 is a product of Aptara Inc.

If you encounter any problems such as an internet crash, you may see this screen when you try to log in:



Click on the 'Click here to log in again' link and log in again.

4. Select paper by clicking on 'Correct Proof' button

After you log in, an overview screen will load. At the bottom of the dashboard a table will show you information including the article number and title of any manuscript that is waiting for you. In the right-hand column of this table, there is a 'Correct Proof' button. Click this button to load your manuscript into the editing interface:

Welcome, Author 1
November 24, 2012 03:48:13 AM
Chat Live | Search | FAQ | Help | Logout

PXE Application Modules

User
User Profile
My Profile

International Journal of Chemical

#	Article No	Article Name	Category	Sub Category	Role Name	Correct Proof
1	201201601	Reduction of Biofilm Infection Risk...			Author	Correct Proof

5. Open and print or save your proof PDF

At the top of the editing window there is a tab called 'PDF'. Clicking on this will download a PDF version of your article prior to any changes made. Please note that this is a static copy for reference only and does not get updated once you have entered your corrections.

Welcome, Lisa Bonnet
November 24, 2012 12:13:29 AM

201201464 e your changes directly in your proofs and click "Save". 2. Click "View Changes" to verify your edits. 3. Click "All Revi

Edit View Changes PDF

Character Styles Paragraph Styles Zoom

6. Make any text changes directly into the TOP article and save them.

TOP is designed to resemble standard word-processing software, to make correcting your article as straightforward as possible. At the top of the editing window, you will see a toolbar with various formatting commands standard to most word-processing packages, e.g., boldface, italic, spell-check.

Edit View Changes PDF

Character Styles Paragraph Styles Zoom

Read the text of your manuscript and make any changes to your text directly, as you would in a word processor. Save your changes periodically to make sure they are retained (TOP also has an auto-save function that will save the manuscript every fifteen minutes).

NB Please do not copy text from your own version of the manuscript. The text you see in TOP has been copyedited to journal style, and you may overwrite important formatting if you paste in large sections of text. If you need to view the changes that have been made to your manuscript following acceptance, click the 'Article Version History' button

on the right, select the source and the latest version, and click 'Compare'; to exit this view, click the "X" in the top-right corner of the display.

The screenshot shows the Aptara PXE4 proofing interface. At the top, it displays the user's name (Lisa Bonnet), the date and time (November 24, 2012 12:17:03 AM), and navigation links (Home, Chat Live, FAQ, Help, Logout). Below this is a status bar with the document ID (201201464) and instructions: "1. Make your changes directly in your proofs and click 'Save'. 2. Click 'View Changes' to". There are buttons for "All Revision Complete" and "Close".

The main editing area has a toolbar with various icons for text formatting (bold, italic, underline, list, link, unlink, undo, redo) and a character style dropdown set to "Para_FL". The text in the editor reads: "Solution processable π -conjugated semiconducting materials $X=(x_1, x_2, \dots, x_n)$ are attracting tremendous interest for both industrial purposes and scientific understanding. To this end, it is imperative to develop high-performance ambipolar π -conjugated materials. **TYPE YOUR CHANGES DIRECTLY INTO THE TEXT** Furthermore, they exhibit unique electrical or opto-electronic features compared to silicon and amorphous metal oxide semiconductors. These materials enable the fabrication of active layers of various organic opto/electronic devices, organic field-effect transistors (OFETs), organic memory, and organic photovoltaics (OPVs), such as organic light-emitting diodes (OLEDs), using cost-effective graphic arts printing methods.¹⁻⁴ These processes can open new manufacturing opportunities for flexible or stretchable substrates, such as plastics and paper.⁵⁻⁷ One of these attractive characteristics is that, under certain conditions, organic semiconductors have the intrinsic capability to transport both electrons and holes efficiently, i.e., they exhibit ambipolar transport.⁸ For example, a pioneering study by Chua *et al.* reported general electron transport behavior in various conjugated polymers believed to be p-type semiconductors via effective passivation of electron-trapping hydroxyl groups on the SiO_x gate dielectric surface.¹⁰ To this end, it is imperative to develop

On the right side, there is a "Miscellaneous Links" panel with a "Content Explorer" showing a table of contents (TOC) with items like "Experimental Section", "Acknowledgments", "Table(2)", "Figure(4)", and "References(35)".

7. Correct references using the Reference Manager tool.

To add, delete, or reorder references, you need to use the reference manager tool. Place the editing cursor at the point in the text where you want to make changes and then click on this button in the toolbar:

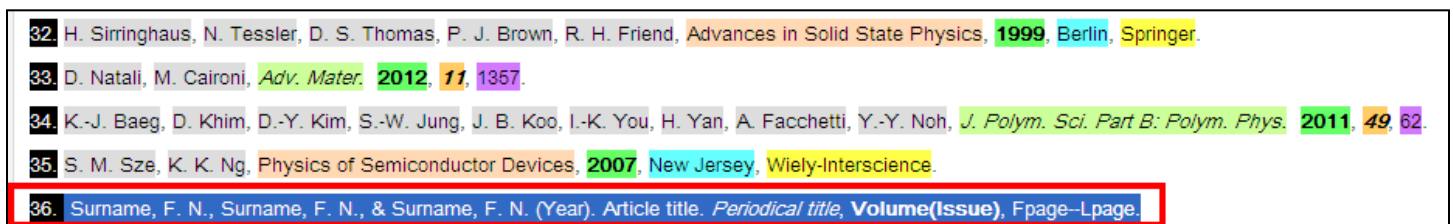
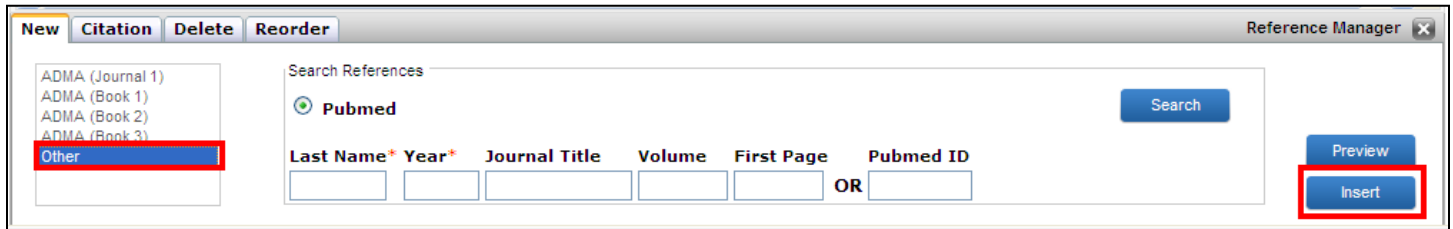
This screenshot shows the same Aptara PXE4 interface, but with the Reference Manager tool open at the bottom. The text editor now shows a list of authors and their affiliations: "Dr. A. Facchetti, Polyera Corporation, 2045 Lamon Avenue, Skokie, IL 60077, USA; Dr. K.-J. Baeg (E-mail: kangjun100@gmail.com), Dr. A. Facchetti (E-mail: afacchetti@polyera.com), Prof. Y.-Y. Noh (E-mail: yymoh@hanbat.ac.kr); Department of Chemistry, Northwestern University, 2145 Sheridan Road, Evanston, IL 60208, USA; E-mail: kangjun.baeg@northwestern.edu". Below this, it shows dates: "Received: 2012-04-11; Revised: 2012-05-24; Accepted: 0000-00-00; Created: 2012-13-10".

The Reference Manager tool at the bottom has tabs for "New", "Citation", "Delete", and "Reorder". A red arrow points to the "Reorder" tab. The tool includes a search box for "Search References" with a "Pubmed" radio button selected and a "Search" button. Below the search box is a table with columns: "Last Name", "Year", "Journal Title", "Volume", "First Page", and "Pubmed ID". There are also "Preview" and "Insert" buttons.

Various options for working with references are now available to you.

7.1. Adding a Reference

The New Reference command opens automatically when you open the reference manager. To add a reference to the list, select a style template from the given list, and click on 'Insert'. The new reference will be added at the end of the references section. You can then replace the generic text with the correct information.



7.2. Deleting a reference

Open the reference manager and select the Delete tab at the top of the pop-up box. Check the box next to the reference(s) you wish to delete. Click on 'Delete' and confirm your choice. TOP will then delete the reference and all citations to it.



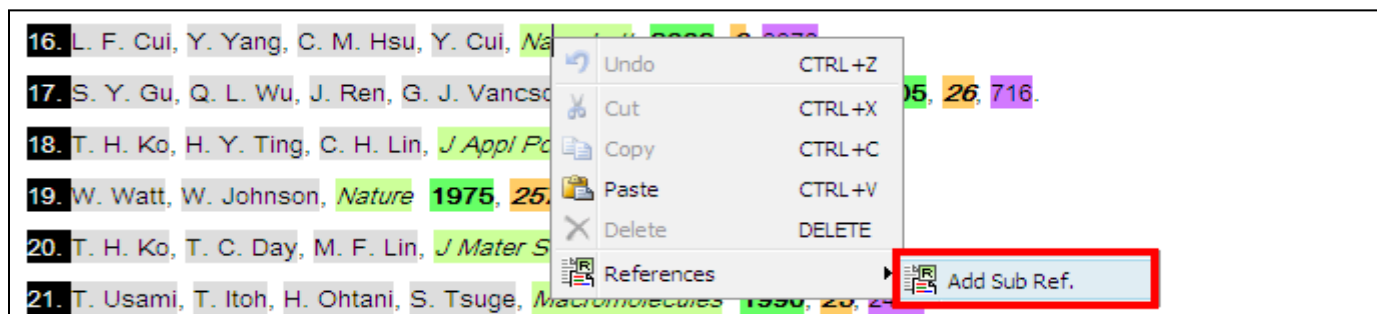
7.3. Citing an existing reference again

Place the cursor at the point in the text where you want to cite the reference. Open the reference manager and select the Citation tab at the top of the pop-up box. Check the box next to the reference(s) you wish to cite, and click on 'Insert'. TOP will then add your citations.



7.4. Adding or deleting sub references

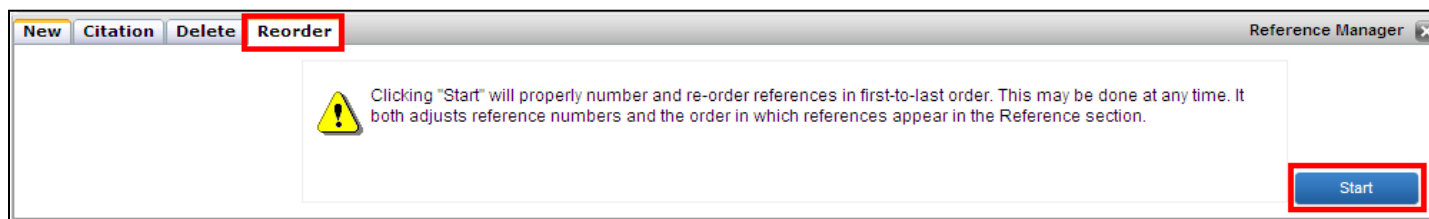
Place the cursor at the point where you would like to add the sub reference. Do a right-click on the mouse to open the context menu on the screen. Select 'Add Sub reference' and TOP will insert a template reference. You can then edit the text to the desired information.



To delete a sub reference simply right-click on the reference and select 'Delete Sub Ref' from the menu.


7.5. Renumbering your references

Once you have made all the changes that you need to your references, you should renumber them to keep the right order. To do this, open the reference manager and select the Reorder References tab. Click on 'Start' to renumber all references and reorder the reference list automatically. This step can be repeated as required.



7.6. Inserting a query for a reference

The basic function of the Query is to raise a doubt that is why its area is not restricted. To raise a query for a reference, follow the below-mentioned steps:

- Step1.** Place the cursor within the reference for which you want to raise the query
- Step2.** Click **Add Queries**  icon-button from the editing toolbar. **Add Query** pane will appear at the bottom of the editor window
- Step3.** Select **Role** from the drop-down list, corresponding to '**To**' option
- Step4.** Select **user's name** from the drop-down list, corresponding to '**User Name**' option
- Step5.** Enter text in the given text column

Step6. Click **Add** button to insert the query. The query will appear at the end of the reference

Bibliography

F.N. Surname, F.N. Surname, and F.N. Surname, Article title In F.N. Surname (ed.), *Book title*, Publisher, City, Year [Query:EA-Q1
to ALL(AU)] Enter the query text...

F. N. Surname, F. N. Surname, and F. N. Surname, Article title, Periodical title, *Volume(Issue):Fpage–Lpage*, Year

Note: You can view and take a print of the queries log from the Query Section (Available in Miscellaneous Links).

8. Review your changes in the 'View Changes' window and save a copy.

At the top of the editing window, there is a link called 'View Changes'. Clicking on this link will open a display in a new window to show you what you have changed. Yellow highlights indicate additions, and red strikethroughs indicate deletions. Save a copy by clicking the 'Print' button at the bottom of the new window and following the instructions. Once you have reviewed your changes, close the new window to return to the editing interface.

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November 24, 2012 03:56:45 AM
Home | Chat Live | FAQ | Help | Logout

to verify your edits, 3. Click "All Revisions Complete" to submit changes. 1. Make your changes directly in your proofs and click "Save", 2. Click "View Char" All Revisions Complete Close

Edit View Changes PDF Refresh

Figure 6 (a) Discharge-charge curves of silicon nanotubes at 400 mA g^{-1} for the first 8 cycles. (b) Comparison of specific capacities among silicon nanotubes, silicon nanowires and commercial silicon nanoparticle depending on the number of cycles at 400 mA g^{-1} and coulombic efficiency of silicon nanotubes.

We ~~successfully fabricated silicon nanotubes through facile surface sol-gel reaction on easily obtainable organic nanowires and a simple magnesium reduction. The fabricated silicon nanotubes showed excellent electrochemical performances when used as anodes for lithium rechargeable batteries; this performance can be attributed to the hollowness of the nanotubes, which allows them to accommodate a large volume change during cycling.~~ We believe that this scalable fabrication method not only contributes to making a step forward to the commercialization of silicon anodes but also provides a versatile and facile route for the fabrication of functional hollow nanostructures.

Experimental

Materials

Tetraethyl orthosilicate (99.999%), Polyacrylonitrile (Mw-1,300,000) Magnesium powder, 99% HCl (37%) and Dimethyl formamide were purchased from Aldrich(USA). Hydrofluoric acid (48–51%) were purchased from Alfa(Korea). We ~~successfully fabricated silicon nanotubes through facile surface sol-gel reaction on easily obtainable organic nanowires and a simple magnesium reduction. The fabricated silicon nanotubes showed excellent electrochemical performances when used as anodes for lithium rechargeable batteries; this performance can be attributed to the hollowness of the nanotubes, which allows them to accommodate a large volume change during cycling.~~

Preparation of PAN Nanowires

1.0 g of PAN were dissolved in 10 g of DMF solutions and stirred at $80 \text{ }^\circ\text{C}$ for 1 h. When PAN are dissolved completely, mixture were moved to syringe. The ~~high voltage of 10 kV was applied between metal tip and rotary drum. The distance between tip and rotating drum was about 15 cm. All experiments were conducted at room temperature and in air. The blend solution was electrospun using conventional electrospinning equipment (NanoNC, ESR200RD). The electrospun nanowire were collected on rotating drum(at about 100 rpm). The precursor solution was fed through syringe with metal needle(diameter : 0.4–0.5 mm) by syringe pump. The injection rate of solution was $15 \text{ } \mu\text{m}/\text{min}$. The high voltage of 10 kV was applied between metal tip and rotary drum. The distance between tip and rotating drum was about 15 cm. All experiments were conducted at room temperature and in air.~~

Preparation of Pyridine Nanowires

The collected as-spun nanowire were transferred to alumina plate and calcined in air at $300 \text{ }^\circ\text{C}$ for 1 h.

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9. Submit corrections by clicking 'All Revisions Complete'.

When you are finished checking your paper and have made all your corrections, submit your paper to the Production Editor by clicking on the 'All Revisions Complete' link in the top right-hand corner of the screen. You will receive an email notification that your corrections have been submitted. Please e-mail any new high-resolution figures to be inserted in the article to the Production Editor, quoting your article number/DOI.

IMPORTANT: Once you have submitted your corrections via the system, no further changes to your article can be made prior to online publication. Please make sure the corrections you submit are final.

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Welcome, Author 1
November 24, 2012 03:58:11 AM
Home | Chat Live | FAQ | Help | Logout

201201601
View Changes* to verify your edits. 1. Click "All Revisions Complete" to submit changes. 1. Make your changes directly in your proofs and click "Save". 2. C1
All Revision Complete Close

Edit View Changes PDF

Character Styles Paragraph Styles Zoom

to Energy Storage stability, suggesting that the hollow one-dimensional structure would be a good candidate for a high-capacity anode for a lithium ion battery.

Scalable Fabrication of Silicon Nanotubes and their Application to Energy Storage

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*J.-K.Yoo and J.Kim contributed equally to this work.

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Keywords
surface sol-gel, electrospinning, silicon anode, rechargeable batteries, lithium

Recently, hollow nanostructures have attracted considerable interest due to their high surface area, low density, and shell permeability; these hollow nanostructures have had tremendous impact in various fields such as nanoscale solar cells,¹ molecular electronics,² biological materials,³ and energy storage.⁴⁻⁶ In particular, the use of a hollow structure is advantageous in the design of electrodes for lithium rechargeable batteries.^{6,7} Recent studies have shown that the large volumetric change that high-capacity alloy anodes typically experience is the main reason for the poor cycle stability. One of the solutions suggested for the improvement of cycle performance is the use of a hollow nanostructure⁸⁻¹⁰ because the free

Miscellaneous Links
Content Explorer
TOC
Experimental
Acknowledgements
Figure(5)
1 Schematic illustration o... (1)
2 (a) FTIR spectra of PAN... (2)
3 SEM images of (a) PAN na... (6)
4 SEM images of (a), (b)... (8)
5 XRD patterns of silicon... (3)
6 (a) Discharge-charge cur... (2)
References(29)

Query

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10. Email revised figures, tables, or equations (if any) to the Production Editor

You cannot replace or edit figures. If you wish to make changes to figures, please email them to the Production Editor, quoting your manuscript number. You can send your email directly from the completed revisions page by clicking on the relevant hyperlink. Tables and equations can be edited using the 'Table manager' and 'Equation manager' buttons above the text. However, if you have difficulty making these changes or need to submit entirely new versions, please email them directly as described above.

Your transaction has been completed successfully.

- To email new data files for your correction click [here](#).
- To order reprints, high-resolution PDFs or print journal copies for your article, please click [here](#).
- If you have not yet submitted your color cost confirmation form for your color figures yet, please click [here](#).

[Back to Dashboard](#) [Logout](#)

Frequently Asked Questions

Why should I use TOP to correct my proofs?

Corrections made directly online can be processed more rapidly by the Production Editor. They save you the time of copying your corrections from paper to PDF/email, and reduce errors because transcription is not required.

What do I do if I don't want to use TOP to correct my proof?

We encourage the use of TOP to deliver your corrections wherever possible, If this is not possible, you can download the PDF version of the proof to your desktop by logging into TOP, clicking on the Edit button and then clicking the 'PDF' link. From there you can annotate the PDF electronically and return your corrections to the Production Editor by email. Please note that returning your corrections in this manner will delay the publication of your paper.

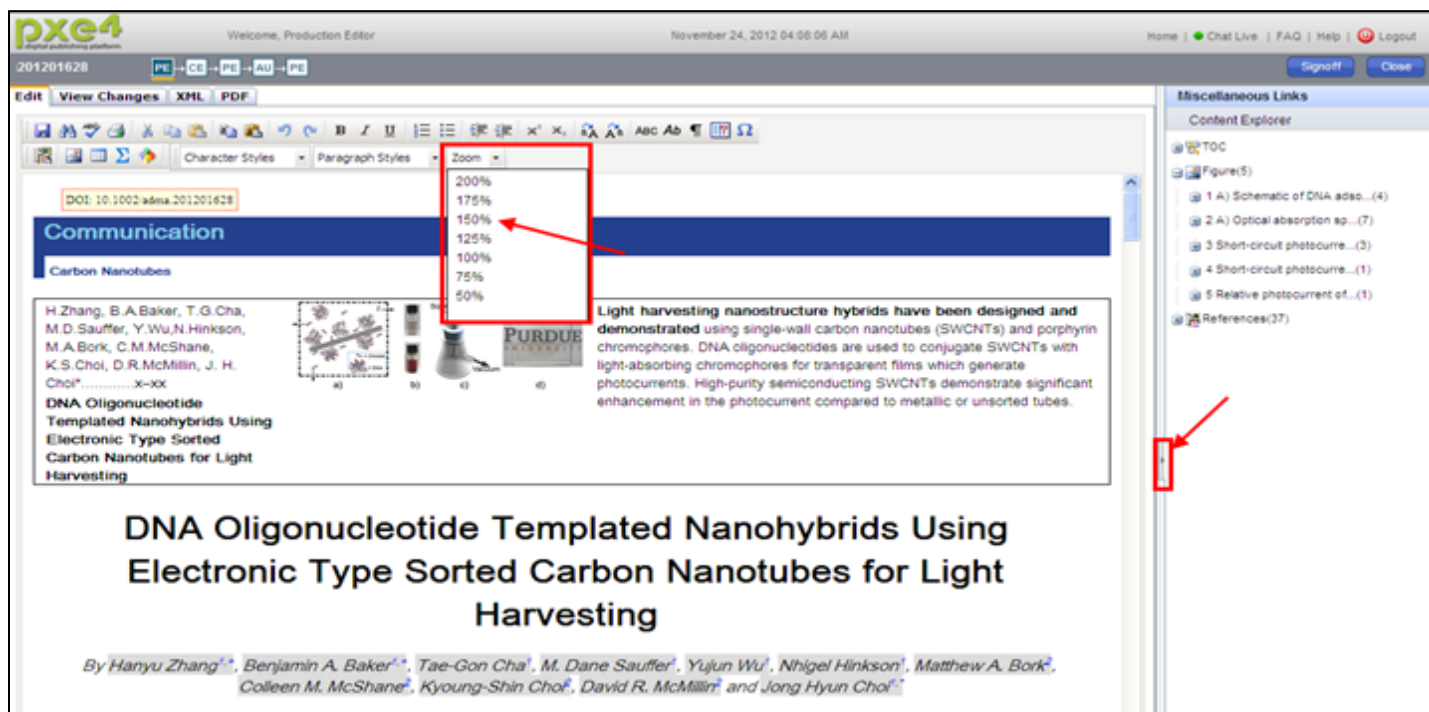
Who do I contact if I need help and none of the FAQs address my query?

For technical queries, you can contact the helpdesk at aptarahelpdesk@aptaracorp.com. For editorial queries, please contact the production team at the address given in your proof email.

Editing Window

The Text window is too small. Can I resize it?

Yes. You can extend the editing window to full-screen mode by clicking on the button identified below in the Toolbar. You can also use the zoom function to increase the size of the text.



I am unable to extend the editing window to full-screen mode and 'Zoom' function to increase the size of the text. What is the reason behind this?

In Firefox, TOP does not support this facility. However, you can use the same functionality in Internet Explorer.

Why does the formatting not look the same as in the journal?

The PDF you see is a galley proof generated within TOP to provide you with a proof of the content of your manuscript. Once you have submitted your corrections, the Production Editor will finalize the layout of your article for publication. This allows us to publish your article much more quickly.

Why can I see different colored boxes of text in some places?

You will see some shaded areas of text in the manuscript file (usually the author list, correspondence author emails, and reference sections). These colors indicate specific formatting instructions. You can ignore these colors – **please do not delete them.**

Can I edit in the view changes window?

No. The view changes window is for reference only.

How can I read the author queries?

Queries from the Production Editor for your attention are marked in yellow boxes.

Herein, a design incorporating oligonucleotide DNA based functionalization of electronic type sorted SWCNTs demonstrates for the first time the applicability of DNA-assisted donor-acceptor assemblies for light harvesting studies. **[Query PE-Q1 to ALL(AU)] a design incorporating oligonucleotide DNA based functionalization of electronic type sorted SWCNTs demonstrates for the first time the applicability of DNA-assisted donor-acceptor assemblies for light harvesting studies.** A primary advantage of using DNA is its ability to recognize molecular targets, while noncovalently grafting the SWCNT sidewall via π -stacking with the nucleobases.^{14, 15} Such biomolecule-based surface chemistry has been explored for SWCNT sorting and alignment, and allows for the possibility of molecular recognition and new levels of structural tunability, while preserving the electronic structures of pristine SWCNTs.^{16, 17} A recent study examined the feasibility of assembling photo-electrochemical SWCNT complexes by using recombinant proteins and photosynthetic reaction centers isolated from photosynthetic purple bacterium, *Rhodobacter Sphaeroides*.¹⁸ Here, the chemically triggered switching between the assembled and disassembled states was made possible by biomolecular recognition, allowing removal and replacement of

How do I answer author queries?

Author queries will be highlighted as yellow boxes in the text. To answer them simply type your answer into the text next to them in bold.

Is there any shortcut key (such as Ctrl + V) available for pasting text to TOP?

Power Editor allows you to use standard keyboard shortcuts such as Ctrl + V to paste content. You can also use the Paste button on the toolbar, or the Paste option in the context menu opened by right clicking on the text.

Should I make my changes in my word processing program and overwrite my text?

Please don't copy text from your own version of the manuscript. The text you see in TOP has been copyedited to journal style, and you may overwrite important formatting if you paste in large sections of text.

Can I make my changes all at once and then add them in?

You can make changes as you read through, or correct the PDF on paper and then copy in your changes – whichever method you find most practical.

I've made some changes to my paper. How can I review what I've done?

At the top of the editing window, there is a link called 'View Changes'. Clicking on this link will open a display in a new window to show you what you have changed. Yellow highlights indicate additions, and red strikethroughs indicate deletions. Once you have reviewed your changes, close the new window to return to the editing interface.

How can I save my changes?

Use the print option in the View Changes window to either print a hardcopy or create a PDF from the HTML and save it on your computer before you sign off your corrections. The copy will have your changes marked.

Can I change the auto-save time?

You can alter how often your paper is auto saved by clicking on the Toolbox link in the left-hand menu, adjusting the time, and clicking on save.

How can I view the track changes?

TOP presents the changes by highlighting them in different colors. Like, in track change mode **Red Strikethrough** refers to the deleted text and **Yellow highlights** refers to the added/changed text within an article.

References

Why can't I add a new reference?

Double-check to see that your cursor is placed in the text where the reference should appear. Some types of text may not permit references.

Figures and Tables

How do I move, edit, or replace a figure?

It is not possible to replace or change figures. Contact the Production Team with your requested changes and any updated figures, which should be suitable quality for print reproduction.

How do I move, edit, or replace a table?

Tables and equations can be edited using the 'Table manager' and 'Equation manager' buttons above the text, or by editing the text in the same manner as you edit the main text. However, if you have difficulty making these changes or need to submit entirely new versions, please email them directly to the production editor, using the address given in your proof email.

Do I need to enable the pop-up window settings, while using TOP?

Ans. Yes, TOP requires popup windows to be enabled. In case pop-up setting is not enabled, follow the below-mentioned steps:

In Internet Explorer:-

Step1. Go to **Menu > Tools**

Step2. Take mouse pointer on **Pop up Blocker** option. Two sub options will appear.

Step3. Select **Turn off Blocker** option

In Firefox:-

Step1. Go to **Menu > Tools > Options**

Step2. Select **Content** tab in **Options** pane

Step3. Uncheck **Block pop-up windows** check box

In Safari:-

Step1. Go to **Safari > Preferences**

Step2. Select **Security** tab in **Preferences** pane

Step3. Uncheck **Block pop-up windows** check box

In Google Chrome:-

Step1. Click  **Customize and Control Google Chrome** option

Step2. Go to **Settings > Privacy > Content Settings...**

Step3. In **Content Setting** pane, go to **Pop-ups** option

Step4. Select **Allow all sites to show pop-ups** option

I am using Firefox to access TOP, but it is showing a message, saying, “Skype has been detected on your browser. It may cause some problem(s). Please uninstall”. How can I fix this problem?

You need to uninstall Skype from the browser. Follow the below-mentioned steps for the same:

- Step1.** Go to browser **Menu** and click **Tool** option
- Step2.** From **Tool** drop-down list, choose **Add-ons** option. Add-ons Manager page will open in the new tab of the browser
- Step3.** Click **Extensions** option. List of enabled Add-ons will appear in the corresponding section
- Step4.** Locate Skype in extension list and click **Uninstall** button. After removing the Skype Add-on from the browser settings, reopen the browser and try to access TOP

I am unable to extend the editing window to full-screen mode and ‘Zoom’ function to increase the size of the text. What is the reason behind this?

You can increase the size of your edit window by using “Zoom” functionality present on the edit toolbar.

After revisions are complete

Can I see a revised version of the PDF?

If you would like to see an updated PDF copy, please email the Production team.

How long will it take to publish my paper ONLINE once I finish my corrections?

We aim to publish your paper online approximately one week from the submission of your corrections.

How do I order offprints/copies of the print issue?

Please follow the link in the email you received at the start of the production process, to our licensing site. Orders can be placed on this site, and payment can be made for any associated charges.

Contact Details

Production team:

For Nucleic Acids Research Journals: nar_oup@aptaracorp.com

For Toxicological Sciences Journal: toxsci_oup@aptaracorp.com

Helpdesk: aptarahelpdesk@aptaracorp.com